



Nebraska Volunteer Service Commission Meeting Minutes

Meeting Notes

| NOTE TAKER: | | LOCATION: | DATE: | TIME: | DURATION: |
|------------------------------|--|--|----------|-----------|----------------|
| Janet Schmidt | | Lincoln – In-person Governor’s Residence | 09-26-06 | 9:15 a.m. | 3-1/4 Hours |
| PURPOSE: | | ATTENDEES: | | | |
| Quarterly Commission Meeting | | <p>Present: Cynthia Buettner, Jessi Moore Doke, First Lady Sally Ganem, Doug Gibbs, Mike Kissler, Jamie Moore, Rick Nation, Jim Pace, Ron Sedlacek, Nancy Wang and Lois Wine.</p> <p>Staff Present: Peter Cales, Greg Donovan, Janet Schmidt and Barbara Wilson Thomas</p> | | | |
| AGENDA ITEM | SPECIFIC DISCUSSION ITEMS | | | | |
| 1. | <p>Meeting Called to Order at 9:15 a.m. by Cynthia Buettner, Chair of the Commission. Roll call was taken by Janet Schmidt. A quorum is present. Cynthia introduced the new Executive Director, Barbara Wilson Thomas. Janet Schmidt introduced Geri Powell, the Commission’s AmeriCorps VISTA member who is working on the “Nebraska Thrives” VISTA Project.</p> | | | | |
| 2. | <p>Approval of July 20, 2006 Minutes:</p> <p>Motion: Rick Nation To approve the July 20, 2006 minutes as sent.</p> <p>Second: Doug Gibbs</p> <p>Vote: Passed unanimously by general consent.</p> | | | | |
| 3. | <p>Approval of Agenda:</p> <p>Motion: Rick Nation To approve the agenda as sent.</p> <p>Second: Doug Gibbs</p> <p>Vote: Passed unanimously by general consent.</p> | | | | |
| 4. | No Committee Reports | | | | |
| 5. | <p>Old Business:</p> <p><i>The Commission’s 2007-08 Request for Application (RFA)</i> was released yesterday, September 25, 2006. AmeriCorps State application will be due to the Commission on December 11, 2006. A new policy was stated in the RFA that a program may only be funded with Formula funds up to six years and then the organization will be required to apply for Competitive funding by the seventh year. The grant applicant technical assistance will be done in a different way this year. There will be an in-person e-grants session, one-on-one orientations for new grant applicants, and FAQs will appear on the Commission website with the questions updated every two weeks. Barb would like to revisit the grant review process and invited commissioners to offer any suggestions about the process. <i>The Commission Financial Report and Match Report</i> ending August 31, 2006 was distributed and discussed.</p> | | | | |
| 6. | <p>New Business:</p> <p><i>Executive Director’s Report:</i></p> <ul style="list-style-type: none"> Barbara Wilson Thomas reported that currently there are two staff positions open, Program Officer and Citizen Corps Coordinator. She is working on getting the AmeriCorps Program Officer position listed and hired. After discussion and agreement of the Commission Chairperson, Cynthia Buettner, she will submit a reclassification for a Citizen Corps Program Officer and, when approved, list and hire. She has met with Al Berndt at the Nebraska Emergency Management Agency (NEMA) and is working on a Memorandum of Understanding between the Commission and NEMA. They have an agreement to move all Citizen Corps grant monies to the Commission for management and disbursement instead of only the coordinator position funds. Deaf and Hard of Hearing disaster preparedness training was held September 25, 2006. On September 11th the Commission’s Citizen Corps Program and the Nebraska Game and Parks sponsored a Camp-on-a-Kit event. This event allowed families to do a dry run in one of the approved parks using their own personal disaster plan. Barbara is continuing to work with Gale Jungemann-Schulz on the 2005 Annual Report. Barbara handed out a list of In-Kind Support the Commission can expect from this point forward from HHSS. | | | | |

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| | <p>All items on the list were agreed to be provided by HHSS in writing.</p> <ul style="list-style-type: none"> The Commission has secured a \$2,000 grant from Youth Service America to coordinate Nebraska's 2007 National & Global Youth Service Days of Service. Peter Cales will be the point of contact for coordination of this event to be held on April 20-22, 2007. Barbara asked commissioners to e-mail her and tell her what they would like to hear about in her Executive Director's Report. <p><u>2007 Governor's Conference:</u> The Governor's Conference date has been moved to March 21-22, 2006 at the Cornhusker Marriott Hotel in Lincoln. A "Save the Date" e-postcard will be sent out announcing the new date. A committee comprising of commissioners, staff and other interested persons has been formed and will meet next month. Barbara wants to hire a project manager to assist the staff in preparation for the 2007 Governor's Conference. She asked Commissioners for names of persons they know who could do this type of work</p> <p><u>2007 Commission Budgets (Admin, PDAT & Disability):</u> Barbara explained that the 2007 grants and budgets will be developed during October and submitted to the Corporation by November 1, 2006. She requested that the Commission approve the Executive Committee approving the budget before the next meeting with the Commission to confirm the budget at their January 2007 meeting.</p> <p>Motion: Ron Sedlacek The Executive Committee be given the authority to approve 2007 Administration, PDAT & Disability budgets with the Commission to ratify the budgets at the next Commission Meeting.</p> <p>Second: Sally Ganem Discussion.</p> <p>Vote: Passed unanimously by general consent.</p> <p><u>Add Ex-Officio Member from the Midwest Consortium for Service-Learning in Higher Education to Commission membership:</u> Cynthia asked that the Commission consider adding Gary Heusel, the Program Director for the Midwest Consortium to the Commission as an Ex-Officio member.</p> <p>Motion: Doug Gibbs To add an ex-officio member to the Commission from the Midwest Consortium for Service-Learning in Higher Education.</p> <p>Second: Mike Kissler Discussion.</p> <p>Vote: Passed unanimously by general consent.</p> <p>The Midwest Consortium's Program Director, Gary Heusel, will be added to the Commission roster.</p> |
| 7. | <p>Announcements:</p> <p><u>Updated Commission Meeting Schedule:</u> An updated Commission Meeting Schedule was distributed by Barbara Wilson Thomas. The Commission will be meeting quarterly next year in January, April, July and October. A correction was made to the schedule. The January 18, 2006 meeting will be held in Lincoln instead of Omaha and the April 26, 2007 meeting will be held in Omaha instead of Lincoln.</p> <p><u>2007-08 State Service Plan:</u> Barbara Wilson Thomas distributed the Commission's 2007-08 Service Plan. She stated that in this plan one of the most important questions to be answered was how the Corporation for National and Community Service could assist the Commission. The Commission responded with six things that could be done by the Corporation.</p> |
| 8. | <p>Public Comment:</p> <p>No persons signed up to make public comment.</p> |
| 9. | <p>Commission Meeting was adjourned at 12:30 p.m.</p> |

Action Items

| | DESCRIPTION | OWNER | TARGET DATE | STATUS |
|----|-------------|-------|-------------|--------|
| 1. | | | | |
| 2. | | | | |

Submitted by,

Janet Schmidt, Fiscal Officer

Approved by,

Cynthia Buettner, Chair