

Nonprofit Boot Camp
Let's Build – Region V Systems
October 27, 2009 - 8:00 am – 5:00 pm
<http://letsbuild.region5systems.net/>

Cornhusker Marriott Hotel - Lower Level
333 South 13th Street
Lincoln, NE 68508

8:00 to 8:30	Registration and Continental Breakfast	
8:30 to 10:15	Leadership / Mission, Vision, and Values	Sonia Keefer
	<ul style="list-style-type: none">● A Four-Step Approach● Participatory, Partnership-Based Leadership● Keeping Your Balance● Strategies for Maintaining Your Balance	<ul style="list-style-type: none">● Expiring Words on Paper or Daily Inspirations?● Aligning Mission and Values● Keeping the Mission, Vision, and Values Alive
10:15 to 10:30	Break	
10:30 to 12:00	Program Development / Evaluation	Marty Skomal
	<ul style="list-style-type: none">● Characteristics of Good Programs● Envisioning, Designing, and Starting Good Programs● Retooling Existing Programs● Barriers to Retooling Programs● Collaboration● To Merge or Not to Merge?● Evaluation Basics	<ul style="list-style-type: none">● Demystifying Evaluation● Framing Questions for Evaluation, or What Do You Need to Consider?● Why Evaluate?● Who Should Evaluate?● Organizational Transparency● Outcome Measurement
12:00 to 12:45	Lunch Provided	
12:45 to 2:00	Strategic Planning and Thinking /Governance	Cec Farnsworth
	<ul style="list-style-type: none">● Why Plan?● Definitions of Some Common Terms Used in Strategic Planning● Traditional Steps in Strategic Planning● Developing People Who Think Strategically● What Do Boards of Directors Exist?● What Is Good Governance Anyway?● How Does Governance Work?	<ul style="list-style-type: none">● Governance Basics● Trends in Governing through Flexible Partnerships● Board as Boss or Board as Partner?● Creating Flexible Partnerships● The New Work of the Board: Revisiting Board Meetings● Guidelines for Nonprofit Boards
2:00 to 2:15	Break	
2:15 to 3:30	Human Resources	Suzanne Tyrrell
	<ul style="list-style-type: none">● Foundation for Good Practice● People Practices	<ul style="list-style-type: none">● Components of Human Resources● Volunteer Management or "Are They Worth the Trouble?"
3:30 to 4:45	Financial Management	Eric Rein
	<ul style="list-style-type: none">● Roles and Responsibilities<ul style="list-style-type: none">- The Board of Directors- The Executive Director- The Financial Manager- The Bookkeeper● The Importance of Attention to Finances by the Executive Director	<ul style="list-style-type: none">● Be Prepared!● Developing an Operating Budget – More Left Brain than You Think!● Calculating and Covering Indirect Costs● The Art of Cash Flow● The Auditor as Friend● The Art of Financial Management
4:45	Adjourn	