

ServeNebraska Commission

 Board Meeting Minutes

February 1, 2019

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| note taker: | Location: | Date: | Time: | Duration: |
| Cathleen Plager | State of Nebraska Department of Administrative Service Building 1526 K Street, Lincoln NE | 2-01-19 | 9:05 AM (CST) to 10:09 AM (CST) | 56 minutes |
| PURPOSE: | ATTENDEES |
| Quarterly Commission Meeting | **Commissioners Present:** Gregg Christensen, Matthew Clough, Lisa Hiatt, Marjorie Maas, Stephanie Mueller, Susan Rocker, Debra Schilz, Jennifer Worthington, D.Kare Heilbrun, Deborah Neary, Diane Mallette**Commissioners Absent:** Ashley Mueller, Ben Jones, Ashley Hatheway**Commissioners Present via Phone:**, Julie Nash**Ex-Officio Members Present:** Julie Nash**Staff Present:** Cathy Plager, Audrey Jackson, Sheila O’Connor**Guests:** None |

**INTRODUCTIONS**

**BUSINESS MEETING – CALL TO ORDER**

**Roll Call**

The business meeting was called to order at 9:05 AM (CST) by Commission Chair Rocker. ServeNebraska Executive Director Cathleen Plager called roll to determine a quorum of one-third (1/3) of all appointed Commission members which is four commissioners. A quorum of 11 voting and 1 non-voting member was present.

**PUBLIC COMMENT**

None

**APPROVAL OF CONSENT AGENDA –** Susan Rocker, Commission Chair

* October 26, 2018 Meeting Minutes
* February 1, 2019 ServeNebraska Commission Agenda

**Motion #1:** Commissioner Clough moved that the items on the consent agenda be approved.

**Second:** Commissioner Christensen

**Vote:** 11 – Yes; 0 – No; 0 – Abstained; Motion was carried.

**STANDING COMMITTEE REPORTS**

* **Executive Committee –** Commission Chair Susan Rocker

No changes have occurred regarding the Commission MOU Agreement with DHHS. Executive Director Plager will continue to reach out to DHHS to encourage communication on the revision of the MOU.

* Commissioner Rocker thanked the Commissioners who helped call and communicate with their Senators to encourage them to attend the Breakfast. A special thank you went out to Commissioner Heilbrun who contacted every Senator.
* **AmeriCorps & National Service Committee –** Commissioner Jennifer Worthington

ServeNebraska received 1 grant applications for 2019-2020 Competitive funding.  At this time we are recommending funding for this application, with a total of 33 MSY and $390,000 dollars. The application is as followed:

Funded

* College Possible

ServeNebraska received 12 grant applications for 2019-2020 formula funding.  At this time we are recommending funding for 9 applications, with a total of 62.6 MSY and $950,105 dollars. The applications are as follows:

Funded

* Goals Center
* Literacy Council of Grand Island
* Nebraska Conservation Education Fund
* Nebraska State Probation
* Partnership 4 Kids
* Public Health Solutions
* Women’s Center of Advancement
* University of Nebraska Kearny
* YWCA Adams County

Under Additional Review

* Goodwill Industries
* Scottsbluff Public Schools
* Girl Scouts

**Motion #2:** Commissioner Worthington moved out of committee to approve the 2019-2020 formula funding recommendations as presented.

**Second:** No second needed, coming out of committee.

**Vote:** 11 – Yes; 0 – No; 0 – Abstained; Motion was carried.

* **Community Volunteering Committee –** Commissioner Marjorie Maas
* The committee met three times since the October Commission meeting.
* The committee is looking forward to moving forward with the strategic planning process

The Volunteer committee has created a subcommittee to address Public Policy, and named Matt Clough as a member of the committee.

* ServeNebraska Week is April 21-27, 2019. The volunteer committee encourages Commissioners to reach out in their community to volunteer during this week and take photos and share that on the ServeNebraska Facebook page.
* Step Forward Awards
	+ 2018 $13,450.00 was received from sponsorships and ticket sales, $6,503.49 was paid out for expenses, $6,949.51 left in the black.
	+ 2019 Awards Luncheon is scheduled for October 25, 2019
		- Quarry Oaks Golf Course is booked for the event
		- Nominations will be available May 1, 2019
		- Radio ads will begin running May 1, 2019
* Service Enterprise Application
	+ ServeNebraska’s application was submitted January 23, 2019
	+ Announcement of selection will be in February
	+ If selected Cathleen and at least one Commission will be attending Training in ST. Paul, MN. June 20-22
* At the last Commission meeting it was agreed to honor Jamie Moore through the Step Forward Awards the committee is working on the nomination wording.
* Commissioner Clough reviewed information pertaining to the Government Shutdown & FY 2019 Appropriations Update
	+ Every year, Congress must pass and the President must sign budget legislation for the next fiscal year (FY), consisting of 12 appropriations bills, one for each Appropriations subcommittee.
	+ When the federal government’s fiscal year began October 1, 2018 Congress had enacted 5 of the 12 appropriations bills for FY 2019.
	+ Lawmakers have not yet passed full-year appropriations for the departments and agencies covered by the other seven appropriations bills. These programs had been running on a Continuing Resolution (CR)

The minibus included Department of Defense, Labor, Health and Human Services and Education that was passed in September 2018 locked in CNCS funding in through September 30, 2019.

* **Governance and Funding Committee –** Commissioner Diane Mallette presented the committee has met once since the last commission meeting.
* The committee approved the following budgets
	+ Commission Support Grant 1/1/2019-12/31/2019-$265,00.00
	+ Commission Investment Fund 7/1/2019-12/31/2019-$149,090
	+ CHC Augmentation Grant Funds-1/31/2019-3/31/2019-$19,043.00

**Motion #3:** Commissioner Clough moved to approve the budgets as presented.

**Second:** No second needed, coming out of committee

**Vote:** 11 – Yes; 0 – No; 0 – Abstained; Motion was carried.

**NEW BUISNESS**

* Commissioner Clough presented the current slate of individuals either nominated for Chair Elect. Only one name has been put forward and that is Commissioner Marjorie Maas.
* Executive Director Plager shared that the staff training plan was complete and only needs to be tweaked. DHHS is allowing ServeNebraska to proceed with hiring without their assistance.

**UNFINISHED BUSINESS**

Executive Director shared the CNCS Transformation and Sustainability

**ANNOUNCEMENTS**

* Social Media Time:

Commission Chair Rocker encourages commissioners to spread the word about the great things they are doing as a ServeNebraska commissioner.

* Next Commission Meeting:

April 12, 2019 Kearney

**ADJOURN –** Commission Chair Susan Rocker

There was no further business to come before the Commission, the meeting was adjourned at 11:38 AM (CST). The voting record is attached to these minutes.

Submitted by, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cathleen Plager, ServeNebraska Commission Executive Director

Approved by, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Susan Rocker, Chair

**ServeNebraska Commission Meeting**

**VOTE RECORD**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NAME** | **Attendance** | **Motion 1** | **Motion 2** | **Motion 3** | **Motion 4** | **Motion 5** | **Motion 6** | **Motion 7** |
| **Commissioner Name** | **P** = Present**NP** = Not Present**NV** = Non-Voting**AB** = Abstain | Approval of consent agenda  | Approve 2019-2020 Formula Package | Approve the budget commission budgets |  | Committee. |  |  |
| Christensen, Gregg | **P** | Y | Y | Y |  |  |  |  |
| Clough, Matthew | **P** | Y |  | Y |  |  |  |  |
| Hatheway, Ashley | **A** |  | Y | Y |  |  |  |  |
| Heilbrun. D. Kare | **P** | Y | Y |  |  |  |  |  |
| Hiatt, Lisa | **P** | Y | Y | Y |  |  |  |  |
| Jones, Benjamin | **A** |  |  | Y |  |  |  |  |
| Maas, Marjorie | **P** | Y | Y | Y |  |  |  |  |
| Mallette, Diane | **P** | Y | Y | Y |  |  |  |  |
| Mueller, Ashley | **A** |  |  | Y |  |  |  |  |
| Mueller, Stephanie | **P** | Y | Y | Y |  |  |  |  |
| Neary, Deborah | **P** | Y | Y |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| Rocker, Susan | **P** | Y | Y | Y |  |  |  |  |
| Schilz, Debra | **P** | Y | Y | Y |  |  |  |  |
| Strako, Jennifer | **A** |  |  | Y |  |  |  |  |
| Worthington, Jennifer | **P** | Y | Y | Y |  |  |  |  |
| TOTAL | **11** | **11** | **11** | **11** |  |  |  |  |
| Nash, Julie \* | **P** |

\*Ex-Officio

QUORUM REQUIRED by BYLAWS: **6**

NUMBER PRESENT in Person: 11

NUMBER PRESENT by Teleconference: 1