

ServeNebraska Commission

Board Meeting Minutes

July 19, 2019

NOTE TAKER: Michelle Zinke	LOCATION: Grand Island Public Schools Kneale Administration Building 123 South Webb Road Grand Island, NE Challenge Center	DATE: 07-19-19	TIME: 10:10 AM (CST) to 12:07PM (CST)	DURATION: 1 HR 57 MINUTES
PURPOSE: <i>Quarterly Commission Meeting</i>	ATTENDEES Commissioners Present: Matthew Clough, Ashley Hatheway, D. Kare Heilbrun, Lisa Hiatt, Benjamin Jones, Marjorie Maas, Ashley Mueller, Deborah Neary, Sheila O'Connor, Susan Rocker, Jennifer Worthington Commissioners Absent: Matthew Blomstedt, Diane Mallette, Debra Schilz Commissioners Present via Phone: None Ex-Officio Members Present: Julie Nash Staff Present: Cathy Plager, Audrey Jackson, Katherine Lacy, Michelle Zinke, Michael Wilson, Karol Swotek Guests: Dr. Ryan Foor, Sonia Klouse, Gregg Christensen			

PROGRAM PRESENTATION

Before to the Commission meeting, Sonia Clouse with YWCA of Adams County provided an overview of their AmeriCorps program.

INTRODUCTIONS

BUSINESS MEETING – CALL TO ORDER

ROLL CALL

The business meeting was called to order at 10:10 AM (CST) by Commission Chair Rocker. ServeNebraska Program Officer Michelle Zinke called roll to determine a quorum of one-third (1/3) of all appointed Commission members which is four commissioners. A quorum of 11 voting and 0 non-voting members was present.

PUBLIC COMMENT

None

INTRODUCTION OF NEW STAFF AND COMMISSIONERS

APPROVAL OF CONSENT AGENDA – Susan Rocker, Commission Chair

- February 1, 2019 Meeting Minutes
- July 19, 2019 ServeNebraska Commission Agenda
- Committee Meeting Notes

Motion #1: Commissioner Worthington moved that the items on the consent agenda be approved.

Second: Commissioner Maas seconded the motion.

Vote: 10 Yes; 0 – No; 0 – Abstained; Motion was carried.

RECOGNITION OF OUTGOING COMMISSIONERS

Gregg Christensen and Jennifer Strako (not present).

STANDING COMMITTEE REPORTS

- **Executive Committee** – Commission Chair Susan Rocker
Rocker provided a brief overview of the committee's work. This included attendance at the national leadership convening and recruitment of new Commissioners. Recommendations have been provided to the Governor for both reappointments and new appointments of Commissioners.
- **AmeriCorps & National Service Committee** – Committee Chair Jennifer Worthington
Due to scheduling difficulties, this committee communicated via email. Two policies have been revised and required a vote by the full Commission since the committee did not meet. Staff members Jackson and Zinke provided a review of the changes. Discussion was held.

Motion #2: Commissioner Worthington moved that the National Service Criminal History Check Policy be approved with the changes discussed in Section 4.

Second: Commissioner O'Connor seconded the motion

Vote: 11 - Yes; 0 – No; 0 – Abstained; Motion was carried.

Motion #3: Commissioner Worthington moved that the Member Enrollment Policy be approved with the changes discussed on page 2.

Second: Commissioner O'Connor seconded the motion.

Vote: 11– Yes; 0 – No; 0 – Abstained; Motion was carried.

- **Governance and Funding Committee** – Commissioner Ashley Hatheway
Commissioner Hatheway provided a brief report about Give to Lincoln Day. 100% of staff and 72% of Commissioners donated. Commissioners were reminded of the expectation of an annual donation. Commissioner Hatheway reviewed the materials submitted in advance to the Commissioners, and provided an update on accounts as of May 31, 2019. Staff member Jackson provided clarification as needed.

Motion #4: Commissioner Clough moved to approve the Expenditures as presented.

Second: No second needed, coming out of committee.

Vote: 11– Yes; 0 – No; 0 – Abstained; Motion was carried.

- **Community Volunteering Committee** – Commissioner Marjorie Maas
Commissioner Maas provided a report on the work of this committee. Focus areas include the Step Forward Awards, the Service Enterprise training scheduled in August, and an update on LB477 and legislature efforts. Commissioner O'Connor reviewed the resolution about AmeriCorps that was read by Sen. Vargas on May 10. All senators signed the resolution, demonstrating support for AmeriCorps. Commissioners were encouraged to explore ways they could promote the Step Forward awards and gain sponsors.

STRATEGIC PLAN

Commissioners discussed the strategic plan and activities by category. Discussion was held regarding modifying the strategic plan to add the following goal: Increase general fund appropriations. This goal will be woven into all committees.

Motion #5: Commissioner O'Connor moved to approve the strategic plan with the dates of 2018-2021, and with the modification discussed.

Second: Commissioner Clough seconded the motion
Vote: 11– Yes; 0 – No; 0 – Abstained; Motion was carried.

OPERATIONS UPDATE AND ACTIONS

Staff member Plager provided an update on operations, including that the staff has grown from 2 full time permanent staff and 1 full time temporary staff to 4 full time permanent staff and 2 full time temporary staff. The Public Information officer (PIO) position has been approved to be moved to a permanent full time position. This position will be posted the week of July 29, with the goal of the new employee starting before the end of September.

Plager also briefly discussed ongoing disaster response and recovery efforts, recent trainings provided and attended by staff, the campaign to celebrate both the 25th anniversary of AmeriCorps and the 25th anniversary of ServeNebraska.

Staff member Wilson provided an overview of the new ServeNebraska website and portal for Commissioners. Commissioner O'Connor was thanked for her efforts to launch the website while serving as a temporary Public Information Officer.

NEW BUSINESS

○ Disaster Response

The Commission discussed the possibility of adding a committee focused on disaster response and recovery. The following Commissioners volunteered to be on the committee: Mueller, Hiatt, Clough, O'Connor, Hielburn, and Neary. Heilburn will serve as Chair. Plager will be the staff person associated with the committee.

○ Selection of Commission Chair Elect

The Nominating Committee (Commissioners Hiatt, Clough, and O'Connor) reviewed the ballot included in the packet re: the Commission Chair Elect for the Commission. There was a call for nominations from the floor.

Motion #6: Commissioner O'Connor moved that nominations cease and the ballot be approved by aggregation.

Second: Commissioner Jones seconded the motion

Vote: 10– Yes; 0 – No; 1 – Abstained; Motion was carried.

UNFINISHED BUSINESS

The Corporation for National and Community Service (CNCS) Transformation Plan was tabled. Staff member Plager will send an update via email.

ANNOUNCEMENTS

- Next Commission Meeting:
October 25, 2019 at Quarry Oaks

ADJOURN – Commission Chair Susan Rocker

There was no further business to come before the Commission, the meeting was adjourned at 12:07 PM (CST). The voting record is attached to these minutes.

Submitted by, _____
Michelle Zinke, Program Officer

Approved by, _____
Susan Rocker, Chair

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VOTE RECORD

NAME	Attendance	Motion 1	Motion 2	Motion 3	Motion 4	Motion 5	Motion 6	Motion 7
Commissioner Name	P = Present NP = Not Present NV = Non-Voting AB = Abstain	Consent Agenda	Criminal History Policy	Member Enrollment Policy	Expenditures	Strategic Plan	Election of Commission Chair Elect	
Blomstedt, Matthew	A	NP	NP	NP	NP	NP	NP	
Clough, Matthew	P at 10:30am	NP	Y	Y	Y	Y	Y	
Hatheway, Ashley	P	Y	Y	Y	Y	Y	Y	
Heilbrun, D. Kare	P	Y	Y	Y	Y	Y	Y	
Hiatt, Lisa	P	Y	Y	Y	Y	Y	Y	
Jones, Benjamin	P	Y	Y	Y	Y	Y	Y	
Maas, Marjorie	P	Y	Y	Y	Y	Y	AB	
Mallette, Diane	A	NP	NP	NP	NP	NP	NP	
Mueller, Ashley	P	Y	Y	Y	Y	Y	Y	
Mueller, Stephanie	A	NP	NP	NP	NP	NP	NP	
Neary, Deborah	P	Y	Y	Y	Y	Y	Y	
O'Connor, Sheila	P	Y	Y	Y	Y	Y	Y	
Rocker, Susan	P	Y	Y	Y	Y	Y	Y	
Schilz, Debra	A	NP	NP	NP	NP	NP	NP	
Worthington, Jennifer	P	Y	Y	Y	Y	Y	Y	
TOTAL	11	10	11	11	11	11	10	
Nash, Julie *	P							

*Ex-Officio

QUORUM REQUIRED by BYLAWS: 4

NUMBER PRESENT in Person: 11

NUMBER PRESENT by Teleconference: 0